

SWAMI RAMANAND TEERTH MARATHWADA UNIVERSITY

VISHNUPURI, NANDED – 431 606, MAHARASHTRA, INDIA



**REGULATIONS FOR ADMISSIONS OF INTERNATIONAL STUDENTS**

**1. Introduction:**

These rules are framed to formulate the procedure to be followed for eligibility of admissions of international students to various courses offered by the University on the main campus, sub-campuses as well as in affiliated colleges.

**2. Office:**

**International Students' Centre (ISC, hereafter)** of S.R.T.M. University will act as the nodal agency for the purpose of admissions of all the international students to various courses offered by the University on the main campus, sub-campuses as well as in affiliated colleges. All correspondence relating to international students and their admissions should be addressed to **"The Director, International Students' Centre, S.R.T.M. University, Nanded, Maharashtra, India"**.

**3. International Students:**

'International Students' include the following:

- i. **Foreign students:** Students holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries are included as foreign students.
- ii. **Non Resident Indians (NRI):** Only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be known as international students. This include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary Education or Universities located in India, but do not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary Education or Universities of the foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependants of NRI studying in India will not be included as international students.

**4. Documents required for admission of International Students:**

- i. **Visa:** All international students are required to hold a **student/research visa** endorsed in the name of the **"SRTM University, Nanded, Maharashtra, India"**. No other endorsement is acceptable. Students wishing to join a research program require a research visa endorsed in the name of this university. The visa should be valid for the prescribed duration of the course. Else, extension of Residential Permit has to be sought as per the norms of the FRO/FRRO.
- ii. **Original transcripts, mark-sheets, degree/graduation certificate**(translated in English, if not)of the previous examination are to be produced and submitted to the office for verification at the time of final admission.

- iii. Migration certificate (if applicable) -
  - iv. Duly filled and signed form of Undertaking
  - v. Recent passport size colour photographs: 06 Nos.
- (Note: The original certificates will be returned to the students after making an endorsement to this effect.)

#### 4. Eligibility Qualifications:

Qualifications required for eligibility for admission to different courses are the same as that for the Indian students and can be checked in detail from the prospectus for admission to respective course. Only those students who have qualified from foreign / Indian universities or Boards of Higher Education, recognized as equivalent by the Association of Indian Universities (AIU) are eligible for admission. When required, a reference will be made to AIU to check the equivalence.

#### 5. Admission Dates:

Admission of all international students will be done through the International Students' Centre of this university. Students applying for undergraduate and post-graduate programs will generally be issued provisional admission certificate for procuring visa from **1<sup>st</sup> January to 30<sup>th</sup> April every year.** The commencement of the academic year is from June every year. **Students seeking admission for undergraduate/postgraduate (Bachelors/Masters) programs are required to report in June and latest by 15<sup>th</sup> July.** Students arriving after 15<sup>th</sup> July will not be entertained and will be responsible for any sort of inconvenience or financial loss resultant out of this delay. In any case, **No Objection Certificate will not be issued for taking admission elsewhere.**

**Applications to Ph D program generally will be accepted throughout the year.** Depending on the eligibility and availability of vacancies with recognized research guides, ISC will issue provisional admission documents.

#### 6. Admission Procedure:

The admission of international students is done in two stages. First, a student wishing to join the University gets the application form and the information on the eligibility requirements, courses available and admission procedure from the prospectus or the website of the University. The application for admission is then submitted to the International Students' Centre along with the prescribed fees. The ISC will then check for the eligibility and issue the **provisional admission** letter which can be used for getting visa as well as for completing other formalities.

After getting provisional admission, the student should get the student visa and complete all other formalities. The student should then report along with original documents for final admission to the ISC of this university. The next step is to fill up the admission form and pay the required fees. The student is required to undergo medical examination. Students are also required to appear for the English proficiency test conducted by the University. Once this is done, the final admission is given.

#### 7. Eligibility Procedure:

The Eligibility process for international students on the university campus will be undertaken through the Single Window system provided by the ISC. All required original documents will have to be submitted to the ISC which in turn will be forwarded to the Eligibility section. It will be binding upon the Eligibility section to address the matter and communicate the same along with all original documents to ISC within one week.

For international students enrolled at affiliated/constituted colleges, the respective college will initiate the eligibility process and again it will be binding upon the Eligibility section to address the matter and communicate the same along with all original documents to the respective college within one week.

The Eligibility number given to the student will bear the FS code to identify international students.

For all the international students (UG/PG/PhD), the date of Registration on FSIS/Registration receipt will be taken into consideration for eligibility.

For PhD students, date of allocation of Supervisor by the Pro-VC/ Dean/Associate Dean will be taken into consideration for eligibility.

**8. Processing Fees:**

International students seeking admission to any of the course (UG, PG, M. Phil. and Ph. D.) offered by this university need to pay processing fees of Rs. 10,000/- along with Registration fee Rs 500/- for UG/PG and Rs 600/- for M Phil/PhD at the time of application. This fee can be paid either by cash in the University Accounts Section or by RTGS/NEFT to the account of **"Finance and Accounts Officer, S.R.T.M.University, Nanded."**

**9. English Proficiency Course:**

An international student who has been granted admission to any of the course after passing the qualifying examination from a statutory Board or University outside India shall have to appear for the Proficiency Test in English conducted by the University. **International students who have passed the qualifying examination through English medium are exempted from this test.**

Students who are unable to qualify the proficiency test in English shall have to undergo the English Proficiency Course offered by the university and will have to pay the prescribed fee as applicable. This will have to be paid when the students are finally admitted.

**10. Transfers & Change of Course:**

An international student who has been granted admission to a particular course shall not be allowed to change the course under any circumstances. Transfer from one institution in India to another is also not allowed. In exceptional cases, the International Students' Centre may permit such change of course/institution within the university jurisdiction based on the availability of the course, eligibility rules and permission of the Competent Authority of the University.

**11. Government of India scholars:**

International students who are awarded scholarships by the ICCR, New Delhi shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates by different foreign governments/agencies for training and studies are also given preference for the same.

**12. Validity of the Provisional Admission Documents:**

Provisional Admission Documents issued to the foreign students for admission to a particular course have validity of **six months only**. However, **for the undergraduate and postgraduate courses this validity expires on 15<sup>th</sup> July**. The claim of this provisional admission automatically cancels after the expiry of this period. It is the responsibility of the candidate to complete all the formalities for the admission and take final admission before expiry of the validity.

**13. Discipline:**

The international students will abide by all the rules and regulations of the University and the code of conduct as devised by the International Students' Centre. Accordingly, students are required to submit duly filled and signed Undertaking on stamp paper in the prescribed format.

**14. Examination and Award of Degrees & Diplomas:**

The procedure for examination, payment of examination fees, issue of mark sheets, issue of passing certificate and award of degree will be same as for the Indian students doing same courses. However, international students are required to fill in the Convocation form and pay the requisite fee immediately after course completion. The Degree certificate will be issued during the forthcoming Convocation ceremony if the last date of filling the Convocation form has not expired or otherwise during the next convocation. If students want their degree certificate to be collected by someone else, then notarized/registered Letter of Authority will have to be submitted. In such cases, the university shall not be responsible for any loss or damage of the degree certificate handed over to the third party.

**15. Hostel accommodation:**

Hostel facility is available for the international students. The rental charges for the academic year (2019-20) are as below:

Hostel deposit: 5000/-

**Boys' Hostel:**

Scholarship Holders: Rs 3500/- per month

Non-scholarship students: Rs 2500/- per month

**Ladies' Hostel:**

Scholarship Holders: Rs 2500/- per month

Non-scholarship students: Rs 2000/- per month

**16. On Completion of Course:**

On successful completion of course (as well in case of cancellation of admission) the international student is required to report to the International Students' Centre and submit copy of the result sheet and obtain the No Dues Certificate from the office. On completion of this procedure s/he shall be issued the Certificate for Exit Permit.

**17. Course Duration:**

The duration of course for UG/PG/PhD programs will be as per the UGC norms. Apart from the normal course duration, extension of period will be given only in genuine cases to those students who have failed for the UG/PG program. This will be decided by the competent authority of the university. This extension might be permitted up to three semesters in all during the entire course duration. **In any case, extension will not be given more than two years in all. Candidates unable to pass/finish a course within the time frame will be forced to discontinue after the expiry of the additional extension of 2 years given to them during the entire span of the course.**

No additional extension provision is there for PhD scholars beyond 6+1 years.

**18. Security Registration:**

It is part of the normal mandatory process that within the stipulated timeframe of arrival in India, the student has to register his/ her name with the police in the Foreigner Registration Office (FRO). The timeframe may vary from 24 hours to 14 days of arrival depending on

the country of origin. The ISC would only provide necessary assistance in this regard. The applicable immigration processing fees and other related expenses have to be additionally borne by the student.

**19. Effect and interpretation of these regulations:**

The above rules will be applicable for admissions done after the issue of these regulations. In case there are any differences with regard the interpretation of rules then the opinion of the International Students' Centre will be final. The fees are liable to revision and students will have to pay the revised fees wherever applicable. On the points not specifically covered, the decision of the University authorities will be final.

**20. PhD commencement date:**

The date of commencement of the PhD course will be the date of reporting at the ISC on research visa by the student.

**21. PhD Course work:** PhD course work shall be mandatory for international students

**22. Relaxation of PET:** International students are not required to take the PhD Entrance Test.

**23. Research Quota:** 2 international students (over and above quota) will be allocated for research supervision to each Assistant Professor/Associate Professor/Professor who are University recognized guides.

**24. Admission Cancellation:** As per the decision of Hon'ble Management Council held on date 02/07/2021 and extended date 06/07/2021 (subject 32/74 - 2021) regarding International students' other than ICCR fellowship holders registered for UG/PG/PhD programs if he/she fails to pay his/her tuition fees, hostel fees, processing fees, etc from date of registration/admission within one year. His/Her admission may be canceled by the University.

  
**DIRECTOR**  
**International Students' Centre**  
**S.R.T.M. University**  
**NANDED - 431 606**  
**MAHARASHTRA (INDIA)**